



“শেখ হাসিনার উদ্যোগ--ঘরে ঘরে বিদ্যুৎ”
কোল পাওয়ার জেনারেশন কোম্পানি বাংলাদেশ লিমিটেড

Coal Power Generation Company Bangladesh Limited (CPGCBL)
(An Enterprise of Government of The People's Republic of Bangladesh)
‘আলোকিত দেশ, যত্নে পরিবেশ’

Memo No:-27.32.0000.007.25.002.19-901

Date: 14/11/2019

“Office Order”

Mr. Mohammad Kowser, Sub-Divisional Engineer (Mechanical) of Coal Power Generation Company Bangladesh Limited is hereby released from the company on 14/11/2019 (Afternoon) to attend the training on “**The Project for Capacity Development for Operation and Maintenance of Thermal Power Station**” to be held on 16th November to 22th December, 2019 in Japan (including travel time) under following terms and conditions:

1. This visit will be guided by the terms and conditions of the Government Order (GO) issued by power division (Memo No:-27.00.0000.041.25.028.17-311; Date: 23/10/2019);
2. He is allowed to get admissible allowances (If any) as per CPGCBL Foreign Travel Allowance Rules-2014 (except air ticket, accommodation, travel tax, embarkation fee and excise duty);
3. No part of his salary shall be paid in foreign currency for this program;
4. He shall be obliged to serve the company for next 03(three) consecutive years from the date of training completion. If he voluntarily leaves the company within 03(three) years of completion of training, he will be required to re-pay the admissible allowances taken from CPGCBL (If any);
5. The incumbent will submit a report [within 07(seven) working days] on acquired experience to HRM division in order to fulfill the condition of GO issued by Power Division.

This order has been issued with the approval of competent authority.

S. P. M.
14-11-19

(Sheikh Sazzadur Rahman)
Assistant Manager (HRM/Admin)
E-mail: cpgcblhr@gmail.com

Distribution:

1. Mr. Mohammad Kowser, Sub-Divisional Engineer (Mechanical), CPGCBL, Matarbari Site Office, Maheshkhali, Cox's Bazar.

Copy for kind information and necessary action: (Not according to seniority):

1. Managing Director, CPGCBL, Dhaka.
2. Director General, Immigration and Passport, Dhaka.
3. Executive Director (Finance/P&D/Project), CPGCBL, Dhaka.
4. Mr. Mohammad Nazmul Abedin, Deputy Secretary (Admin-1), Power Division.
5. Immigration Officer, Hazrat Sahjalal International Airport, Dhaka.
6. Company Secretary, CPGCBL, Dhaka.
7. Superintendent Engineer (Planning/Procurement/Matarbari Site Office), CPGCBL.
8. Manager (Accounts-Finance/Audit), CPGCBL, Dhaka.
9. Mr. Md. Safiullah Sarker Sabuj, Assistant Engineer (CSE) [requested to upload the office order at the CPGCBL website]
10. Master Copy/Personal File.