



Memo No: 27.32.0000.007.29.002.23-565

Date: 26/11/2023

## “Office Order”

Mr. Md. Mozaffar Ahmed, Executive Engineer (Mechanical) of Coal Power Generation Company Bangladesh Limited (CPGCBL) is hereby released from CPGCBL on 26/11/2023 to visit **Japan** from 27/11/2023 to 21/12/2023 (including travel time) to participate in **Issue-Focused Training Course on “Thermal Power Operation and Maintenance for Efficient Use”** under following terms and conditions:

1. This visit will be guided by the terms and conditions of Government Order (GO) issued by Power Division (Memo No:-27.00.0000.089.25.004.22.304; Date: 09/11/2023);
2. He is allowed to get admissible allowances as per CPGCBL (Employees) Service Rules-2017 and CPGCBL Foreign Travel Allowance Rules-2014 (except air ticket, accommodation, travel tax, embarkation fee and excise duty);
3. The incumbent will submit a report [within 07(seven) working days after coming in Bangladesh] on acquired experience to HRM Department, CPGCBL in order to fulfill the condition of GO issued by power division.

This order is issued with the approval of the competent authority of CPGCBL.

As Directed-

*M. Rahman*  
26.11.23

(Muhammad Matiur Rahman)

Deputy General Manager  
(HRM & Admin)

E-mail: cpgcblhr@gmail.com

### Distribution: (kind information and necessary action):

1. Mr. Md. Mozaffar Ahmed, Executive Engineer, CPGCBL, Matarbari Site Office, Maheshkhali, Cox's Bazar.

### Copy for kind information and necessary action: (Not according to Seniority):

1. Managing Director, CPGCBL, Dhaka.
2. Ambassador, Embassy of Japan in Dhaka, Bangladesh.
3. Director General, Immigration and Passport, Dhaka.
4. Executive Director (Finance/P&D/Project), CPGCBL, Dhaka.
2. Chief Engineer (P&D/O&M) (In-charge), CPGCBL, Dhaka/Matarbari Site Office, Maheshkhali, Cox's Bazar.
5. Deputy Secretary (Company Affairs-2), Power Division, Dhaka.
6. Immigration Officer, Hazrat Sahjalal International Airport, Dhaka.
7. Deputy General Manager (Accounts-Finance/Audit), CPGCBL, Dhaka.
8. Assistant Programmer, CPGCBL, Dhaka (*requested to upload the office order at CPGCBL website*).
9. Master Copy/Office Copy.

Government of the People's Republic of Bangladesh  
Ministry of Power, Energy & Mineral Resources  
Power Division  
Company Affairs-2  
www.powerdivision.gov.bd

Memo No: 27.00.0000.089.25.004.22.304

Date: 09/11//2023

**Government Order**


The undersigned is directed to convey the sanction for the deputation of the following officer of Coal Power Generation Company Bangladesh Ltd. (CPGCBL) to participate in the Issue-Focused Training Course on "Thermal Power Operation and Maintenance for Efficient Use" from **28-11-2023 to 20-12-2023 or 23 (twenty-three)** days from the start of the journey (including travel time) in Japan.

S/N	Officer Name	Designation & Office
01	Mr. Md. Mozaffar Ahmed	Executive Engineer, CPGCBL.

**02. The Terms @ Conditions of this deputation order as follows:**

- He will be treated as on duty while on deputation;
- He will draw his pay and allowances in local currency;
- All expenses in connection with the visit including a round-trip air ticket (including Travel Tax, Embarkation Fee and Exercise Duty) will be provided by JICA;
- He will not stay abroad beyond the approved period;
- He will submit a report to Power Division on their acquired experience.

03. This order has been issued with the approval of the competent authority.


  
(Maksuda Khandaker)  
Deputy Secretary  
Phone: 02 -9511051  
Email: c.affairs-2@pd.gov.bd

Memo No: 27.00.0000.089.25.004.22.304

Date: 09/11//2023

**Copy for Kind Information and Necessary Action (not according to seniority):**

- Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segun Bagicha, Dhaka, {Attention:D.G (Consular) with a request to issue Note Verbale}.
- His Excellency the ambassador, the Embassy of Japan in Dhaka, Bangladesh.
- Additional Secretary (Administration), Power Division, Dhaka.
- Director General, Department of Immigration & Passport, Agargaon, Dhaka
- Joint Secretary (Company Affairs-2), Power Division, Dhaka.
- Managing Director, Coal Power Generation Company Bangladesh Ltd. (CPGCBL).
- PS to Senior Secretary, Power Division. Ministry of Power, Energy and Mineral Resources
- Airport Manager, Hazrat Shahjalal International Airport, Dhaka, Bangladesh
- System Analyst/Programmer, Power Division.  
(With request to publish on Power Division Website).
- Mr.....
- Office Copy.

  
(Maksuda Khandaker)  
Deputy Secretary