



Memo No: 27.32.0000.007.50.135.22-320

Date: 18/06/2023

“Office Order”

Mr. Md. Himel Hossain (ID: 27.32.01.0125), Personal Secretary (PS to MD) of Coal Power Generation Company Bangladesh Limited (CPGCBL) is hereby released from CPGCBL on 18/06/2023 (Afternoon) to visit **India** under Ex-Bangladesh leave for visiting Historical Place and Sightseeing from 19/06/2023 to 25/06/2023 under following terms and conditions:

1. This visit will be guided by the terms and conditions of Office Order issued by CPGCBL (Memo No:-27.32.0000.007.50.135.22-223; Date: 09/05/2023);
2. There will be no connection with CPGCBL for this travelling expenses. All expenses will be borne by him;
3. His spouse Ms. Humira Sarker Toma will accompany him;
4. He will not stay abroad beyond the approved period;
5. The above leave will be treated as leave on full average pay.

This order is issued with the approval of the competent authority of CPGCBL.

As Directed-

M. Rahman
18.06.23

(Muhammad Matiur Rahman)
DGM (HR & Admin)
Email: cpgcblhr@gmail.com

Distribution: (kind information and necessary action):

1. Mr. Md. Himel Hossain, Personal Secretary (PS to MD), CPGCBL, Dhaka

Copy for kind information and necessary action: (Not according to Seniority):

2. Managing Director, CPGCBL, Dhaka.
3. Executive Director (Finance/P&D/Project), CPGCBL, Dhaka.
4. Director General, Immigration and Passport, Dhaka.
5. High Commissioner, High Commission of India in Dhaka.
6. Chief Engineer (P&D) (In charge), CPGCBL, Dhaka.
7. Immigration Officer, Hazrat Sahjalal International Airport, Dhaka.
8. Deputy General Manager (Accounts-Finance/Audit), CPGCBL, Dhaka.
9. Assistant Programmer, CPGCBL, Dhaka (*requested to upload the office order at CPGCBL website*).
10. Mr. Md. Ariful Amin, Assistant Programmer-2, CPGCBL, Dhaka [*Until the return of Mr. Md. Himel Hossain, you are instructed to perform his duties at CPGCBL*]
11. Master Copy/Personal File.

[Signature]