



“শেখ হাসিনার উদ্যোগ - ঘরে ঘরে বিদ্যুৎ”

কোল পাওয়ার জেনারেশন কোম্পানি বাংলাদেশ লিমিটেড (সিপিজিসিবিএল)
Coal Power Generation Company Bangladesh Limited (CPGCBL)
(An Enterprise of Government of the People's Republic of Bangladesh)
“আলোকিত দেশ, যজ্ঞে পরিবেশ”



Memo No: 27.32.0000.007.50.135.22-223

Date: 09/05/2023

“Office Order”

With the approval of the authority Mr. Md. Himel Hossain (ID: 27.32.01.0125), Personal Secretary (PS To MD), Office of the Managing Director, Corporate office, Coal Power Generation Company Bangladesh Limited (CPGCBL), Dhaka has been granted 08(Eight) days of ex-Bangladesh leave from 26/05/2023 to 02/06/2023 or 08 Eight) days from the start of journey (including travel time) to travel India for the personal purpose. His wife Humira Sarker Toma will accompany him during this visit.

02. Terms & Conditions:

- All expenses will be borne by him;
- He will draw his pay and allowances in local currency;
- He will not stay abroad beyond the approved period;
- The Ex-Bangladesh leave will be adjusted/deducted from his accumulated earned leave;
- He will hand-over his charges arranged locally by his controlling offices.

This order is issued with the approval of the competent authority of CPGCBL.

As Directed-


09.5.2023

(Md. Mizanur Rahman)

Company Secretary

&

DGM (HR/Admin) (Addl.Charge)

Email: cpgcblhr@gmail.com

Distribution: (kind information and necessary action):

- Mr. Md. Himel Hossain, Personal Secretary (PS To MD), CPGCBL, Dhaka

Copy for kind information and necessary action: (Not according to Seniority):

- Managing Director, CPGCBL, Dhaka.
- Executive Director (Finance/P&D/Project), CPGCBL, Dhaka.
- Chief Engineer (P&D) (In charge), CPGCBL, Dhaka.
- Deputy Secretary (Company Affairs-2), Power Division, Dhaka.
- Company Secretary, CPGCBL, Dhaka.
- Deputy General Manager (Accounts-Finance/Audit), CPGCBL, Dhaka.
- Mr. Md. Ariful Amin, Assistant Programmer, CPGCBL, Dhaka [Until the return of Mr. Md. Himel Hossain, Personal Secretary (PS To MD), you are instructed to perform his duties at CPGCBL]
- Assistant Programmer, CPGCBL, Dhaka (requested to upload the office order at CPGCBL internal website).
- Master Copy/Personal File.



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